

Scrutiny Commission Work Programme

APPENDIX 1

Responsible Body	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
Scrutiny Commission	5 July 2022 (standard item)	Questions under Scrutiny Committee Procedure 11.16	In response to the CfGS guidance to scrutiny during the Covid-19 pandemic, this existing function will be promoted to encourage public participation.			Agreed Scrutiny Commission 1 June 2020, min ref 5 2020/21
Scrutiny Commission	5 July 2022 (if applicable, standing item)	Pre-decision scrutiny of any specific financial matters to be considered by Cabinet		To ensure pre-decision scrutiny of any out-turn reports, virements and in-year service pressures, particularly when they are related to additional costs arising from decisions by other agencies to reduce services.	K.Widdowson (report) Lead Officer (meeting)	Agreed by SMB 23 January 2019 (see minute 31.2) (supports recommendation of Budget Scrutiny Panel Jan 2019). To be identified from the Key Decisions Notice or from the Cabinet agenda.
Scrutiny Commission	5 July 2022 (standing item)	Cabinet items for pre- decision scrutiny		To allow identification of items from the latest Key Decisions Notice for pre- decision scrutiny by the Commission.	K.Widdowson (report) Lead Officer (meeting)	Items may also be determined by the Chair and Vice-chair in consultation with the Democratic Services Manager. Further items may also be added

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Scrutiny Commission	5 July 2022 (standing item)	Pre-decision scrutiny – Cabinet Response		To consider the response of Cabinet to recommendations by the Commission on pre- decision scrutiny items.	K.Widdowson (report) Lead Officer (meeting)	Scrutiny Commission
Scrutiny Commission	5 July 2022 (standing item)	Progress with Panel Work		To review progress with Scrutiny Panels.	K Widdowson	Re-established following Scrutiny Work Programme Workshop on 24 May 2021
Scrutiny Commission	5 July 2022 (standing item)	Scrutiny Work Programme		To review and agree the Scrutiny Work Programme	Lead Officer	Re-established following Scrutiny Work Programme Workshop on 24 May 2021
Scrutiny Commission	5 July 2022	Pre-decision scrutiny - Amendments to Annual Procurement Plan		To consider possible amendments to the Annual Procurement Plan.	Justin Henry	Agreed Scrutiny Commission 6 June 2022, min ref 12 2022/23

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Scrutiny Commission	5 July 2022	Digital Transformation Scrutiny Panel Final Report		To consider recommendations and observations of the Budget Scrutiny Panel.		
Scrutiny Commission	September /October 2022	Crime, Youth Crime and ASB Scrutiny Panel	To assess whether a scrutiny panel on Crime, Youth Crime and ASB is required, following the council's ASB review.	The Crime, Youth Crime and ASB scrutiny pnael was deferred until after the council's ASB review at the request of officers.	Julie Robinson/Tim McCabe	Agreed Scrutiny Commission 7 March 2022, min ref 100 2021/22
Scrutiny Commission	October 2022	Pre-decision Scrutiny – Charnwood Dog Control Public Spaces Protection Order 2022	To approve the formal Notice of Intention to renew the Borough wide Public Spaces Protection Order for Dog Control (dog fouling, dogs on leads and dogs under control) under Section 59 of the Anti-social Behaviour, Crime and Policing Act 2014.		Alan Twells	Agreed Scrutiny Commission 10 January 2022, min ref 85 2021/22

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Scrutiny Commission	October 2022	Glyphosate-Based Herbicides in Open Spaces, Playgrounds and Parks	To provide the Scrutiny Commission with an update on Glyphosate use and any potential alternatives identified by the Council following the review.		Matt Bradford	Agreed Scrutiny Commission 11 October 2021, minute reference 43 2021/22
Scrutiny Commission	November 2022 (annual item)	Bulky Waste Collection Charges Review	To review the introduction (in October 2019) of charges for all bulky waste collections.	Annual review to include information on the number of civil litigation cases resulting from fly tipping in the Borough since the bulky waste changes had been implemented and cost of the scheme in relation to the income generated by the scheme.	Matt Bradford	Agreed Scrutiny Commission, 15 November 2021, minute reference 54, 2021/22.
Scrutiny Commission	January 2023 (annual item)	Budget Scrutiny Panel Report	A report of the Budget Scrutiny Panel following its scrutiny of the Council's draft budget for 2023/24.		Budget Scrutiny Panel Chair	

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Scrutiny Commission	June 2023(annual item)	Draft Annual Scrutiny Report (annual item)	To consider the Draft Annual Scrutiny Report with a view to it being recommended to Council for approval.		Karen Widdowson	In accordance with Section 6.3(e) of the Council's Constitution, Scrutiny Commission must report annually to Council on the workings of scrutiny bodies and the operation of the scrutiny function generally.
Scrutiny Commission	To be scheduled	Key Performance Indicator KI 11 - % rent loss from Void Properties – More information	To provide more information to the Scrutiny Commission on the void properties to enable the Commission to decide on further action.		Peter Oliver	Agreed Scrutiny Commission 4 April 2022, min ref 125 2021/22
Scrutiny Commission	2023 – to be confirmed	Web Contract Procurement	To allow the Scrutiny Commission to scrutinize the Web Contract Procurement when appropriate.	Referred from Digital Transformation Scrutiny Panel.	Karey Barnshaw/Aymen Khan	Agreed Scrutiny Commission, 7 March 2022, min ref 111 2021/22

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